



BOARD OF SELECTMEN RECORD OF MEETING  
**MAY 1, 2018**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard Gray, Jr., Ray Bates, Dan Gordon, Ronnie Brann and Chris Haiss (at 6:02).

**Members Absent:** None.

**Public Attending:** Tom Reed, Simon Hanson, Raymond Hanson, Gary Singer, Bill Appel and Debbie Gray.

**Employees Attending:** Theresa Haskell (*Town Manager*), Keith Hall (*Public Works Supervisor*), Tim Coston (*Transfer Station Manager*), Joyce Perry (*Cemetery Sexton*) and Debbie French (*Selectmen Secretary*).

Rick Gray, Jr. called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

**Previous Meeting Records:** Ronnie Brann made a motion to approve the April 17, 2018 minutes as read seconded by Dan Gordon and approved 4-0-0.

**Public Works – Keith Hall:**

- a) Keith said all the plow stuff is off and taken care of.
- b) Tomorrow Marvin will be working with Public Works to take care of shoulders.
- c) Cleaned up the Wingood Road and added three (3) loads of gravel to the Reed Road and graded them.
- d) Keith said that we needed a lot of clean up at the brook on the Reed Road and also cleaned up trash, tires and TV's on the road. Keith asked if we could put up "No Littering" signs and the Board agreed. He said they will clean it up and put up signs.
- e) Joyce said that she is having dead deer dumped on her property on the Choate Road. She said that the vultures took care of them, but she is wondering if anything can be done. Theresa said that she will call the Game Warden.

**Transfer Station:**

- a) Tim said everything is all good!
- b) Theresa said that she did the recycling report and we are down from last year.

**Animal Control Officer – Kim Bolduc-Bartlett:** None.

**Cemetery Sexton – Joyce Perry:**

- a) Joyce said she met with Pine Tree Fence again this week. Mr. Monteith wants the old poles and the BOS said okay. There was much discussion on sleeving and capping.
- b) Brock Thomas from Knowlton & Hewins called Joyce about a burial this week. Joyce is asking the Board of Selectmen if the cemeteries can be opened up. The board feels that it is just too wet right now and will leave it up to Joyce to decide when it is drier. Joyce said that she will call all the funeral directors when we open the cemeteries.
- c) There was much discussion regarding the new memorial and the removal of the crypt, but Joyce said that it is quite a way off!

**Public Comment:** Gary Singer from Hunts Meadow Road wants to know who is responsible for plowing it? He wants to know who is responsible for all the sand in front of his driveway culvert. Keith said that Whitefield's plow driver plows up to the Melaney Road. There was much discussion.

**Consideration of Warrants #46, and #47:**

**Ray Bates made a motion to approve Warrants # 46, and # 47 seconded by Chris Haiss and approved 5-0-0.**

**Town Manager's Items:**

- a) Theresa told the BOS that she has a concussion from hitting her head on a cupboard here at the office.
- b) Theresa said that Natalia (Ty) Turner needs to be appointed as a Deputy Fire Warden, **Ronnie Brann made a motion to appoint Natalia Turner as a Deputy Fire Warden seconded by Ray Bates and approved 5-0-0.**
- c) Theresa had 2 letters from the Assessors' Agent, Vern Ziegler. One Tree Growth Penalty and one Abatement. **Chris Haiss made a motion to suspend as the Board of Selectmen and to convene as the Board of Assessors at 7:15 p.m. seconded by Ray Bates and approved 5-0-0. Ray Bates made a motion to approve the Tree Growth Penalty Commitment in the amount of \$6,980.00 seconded by Ronnie Brann and approved 5-0-0. Ray Bates made a motion to approve the Abatement in the amount of \$202.24 seconded by Chris Haiss and approved 5-0-0. Chris Haiss made a motion to adjourn as Board of Assessors and to re-convene as Board of Selectmen at 7:21 p.m. seconded by Ray Bates and approved 5-0-0.**
- d) One of the calculations on the RSU #12 Budget was off and so Theresa will look into it.
- e) Theresa said that for the last 3 years she has gone to Windsor School and asked the students "If I Lead My Community?" Area schools participate in this and their papers are sent to the Maine Municipal Association to be judged. One of the Windsor students won a \$250.00 gift card which Theresa will present at the school assembly tomorrow morning.
- f) At the last Food Pantry meeting Windsor Christian Fellowship said that they are no longer going to be involved with the Windsor Food Bank. Effective immediately most volunteers will be from the North Windsor Baptist Church and a few other residents.
- g) Theresa has the ad for Town Owned Property Bids ready for Debbie to put in the KJ for this weekend.

**Selectmen's Items:**

- a) Ray said that the Chelsea Town Manager said that they have been considering pulling out of the RSU #12. They would like to have a joint meeting with us.
- b) Ronnie Brann said that it has been brought to his attention that there is a need for a new grave digger for our cemeteries. He would like to start this change this year. The previous digger has not been available many times. Much discussion!! It was decided that there will be an additional grave digger for the funeral homes to choose from. All grave diggers must have proof of insurance with the Town of Windsor as an additional insured while performing service on our property. Theresa composed a letter for the BOS to approve to Steve French regarding the insurance requirements needed to be in compliance. **Chris Haiss made a motion to approve the letter to Steve French as written seconded by Ray Bates and approved 5-0-0.** A letter to the local funeral homes was drawn up informing them of the additional grave digger. **Ray Bates made a motion to approve the letter to the local funeral homes seconded by Rick Gray, Jr. and approved 5-0-0.**

**Rick Gray adjourned the Board of Selectmen Meeting at 8:48 p.m.**

These minutes were approved as written by the Board of Selectmen on **May 29, 2018.**

**The next Regular Board of Selectmen's Meeting on Tuesday, May 15, 2018 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

*Debbie French*

Debbie French

Board of Selectmen Secretary